

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST BANK BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, March 6, 2017

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Kevin Centanni	Dede Lyman-Redfearn	Logan Williamson
Bob Bradley	Rose Gilbert	Mike Spinato	
Rashain Carriere-Williams	Paula LaCour	Marianne Terrebonne	

Authority Board Members Absent:

Sal Scalia

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Beverly Devall, CFO/COO
Nicole Sullivan-Green, DDCS Director

Guest in Attendance:

Bruce Galbraith, Prospective Board Member

The meeting was called to order by Ms. Lyman-Redfearn at 6:04 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Ms. Carriere-Williams to adopt the agenda as presented. Seconded by Mr. Williamson. Passed unanimously.

2. Public Comment.
None.

3. Required Approvals Agenda.

A) Financial Quarterly Report (October – December) – Ms. Devall handed out and reported on the financial quarterly report. A discussion followed. A motion was made by Mrs. Gilbert to accept the financial quarterly report as presented. Seconded by Mr. Centanni. Passed unanimously.

4. Approval of Minutes.

A motion was made by Mr. Spinato to accept the minutes as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- SUN Screening Project Update – Ms. Rhoden updated the Board on the SUN Screening Project stating JPHSA continues to proceed with this project, but as of this date have not been paid for any of the screenings completed. She stated the contract with LDH to perform the screenings states payment would be made in 14 days. Ms. Rhoden reported it has been well over a month. A discussion followed.
- OCDD Notice of Intent: Individual & Family Support Program – Ms. Rhoden updated the Board on the Public Hearing for the Notice of Intent. She stated she attended along with Ms. Sullivan-Green and Mrs. Gilbert. A discussion followed.
- Peers for the DD Community – Ms. Rhoden stated this information was requested by Mrs. Gilbert at the Board retreat. She asked Ms. Sullivan-Green to report on the information she found on programs being used by other entities regarding Peers for the developmental disabilities community. Ms. Sullivan-Green stated there are programs that include peers with experience in employment and self-direction working with individuals with disabilities. A discussion followed. Ms. Sullivan-Green was asked to provide Ms. LaCour with information to take to Washington D.C. when she attends the National Buddy Walk with her daughter. Ms. Sullivan-Green stated the Department of Health & Human Services in Maine has a program that includes the use of Peers.
- FY17 and FY18 Budget Updates – Ms. Rhoden provided an update on the budgets for FY17 and FY18. A discussion followed.
- Updated JPHSA Website – Ms. Rhoden reported on the new JPHSA Website and invited the Board to go online and view the site.
- Grand Isle Request for Assistance – Ms. Rhoden reported on a meeting with Grand Isle Chief of Police Landry and Mayor Camardelle regarding the provision of services in Grand Isle. Ms. Rhoden stated she met with Division Directors to develop a plan to propose to the Chief and Mayor to provide needed services in their area. A discussion followed.

B) Policy Review – Global Executive Constraint – Ms. Lyman-Redfearn opened discussion regarding the Global Executive Constraint policy. A discussion followed. There were no changes to this policy.

Treatment of Consumers – Ms. Lyman-Redfearn opened discussion regarding the Treatment of Consumers policy. A motion was made by Mrs. Gilbert to change consumer to individuals served throughout the policy. Ms. Terrebonne seconded the motion. Passed unanimously.

Treatment of Staff – Ms. Lyman-Redfearn opened discussion regarding the Treatment of Staff policy. A discussion followed. There were no changes to this policy.

C) Policy Governance Training – Ms. Lyman-Redfearn handed out and discussed with the Board, Policy Governance in a Nutshell. Ms. Lyman-Redfearn suggested an Ad Hoc Committee be formed to look at a formal Board member orientation.

D) Annual Retreat Planning – Ms. Lyman-Redfearn opened discussion regarding the Board's annual retreat. After discussion, the Board tentatively scheduled their retreat on Saturday, August 5, 2017. Suggested topics were advocacy, legislative roles and/or ownership linkages.

E) JeffCare Update – Ms. Carriere-Williams reported on the last JeffCare Board meeting. She stated the Board reviewed the fiscal report and consumer survey reports. The financial status is in good condition, she said. Ms. Carriere-Williams also stated the Board is interested in HRSA and Policy Governance trainings. The JeffCare Board is planning activities for outreach such as a health walk and fundraising. She reported the JeffCare Board is in the process of recruiting one additional Board member.

F) Recruitment – Ms. Lyman-Redfearn asked Mr. Galbraith to tell the Board a little bit about himself and his interest in JPHSA. A discussion followed. Mr. Bradley stated he would meet with Mr. Galbraith prior to the next meeting.

G) Board Linkage Update – Mrs. Gilbert stated she attended the Louisiana Register Hearing on the Individual & Family Support program held in Baton Rouge. Mrs. Gilbert stated she spoke with Mark Thomas, OCDD Assistant Secretary and members of the DD Council.

Mr. Williamson stated he met with the Executive Director and Chairman of the Board of Directors of Chartwell Center and discussed the services of JPHSA.

H) Board Resolution – A motion was made by Mr. Centanni to authorize the Executive Director, Ms. Lisa English Rhoden, to update general account balance requirements. Seconded by Ms. Carriere-Williams. Passed unanimously.

6. Announcements.

A) Board Generated Items – Ms. Lyman-Redfearn discussed Board attendance. A discussion followed.

B) Next Board meeting – The next meeting will be held on **Monday, April 3, 2017, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 8:00 p.m. by a motion made by Mr. Centanni. Seconded by Mr. Spinato. Passed unanimously.


DEDE LYMAN-REDFEARN, JPHSA Chairperson